



2020 ANNUAL CONFERENCE

New Orleans, LA ~ Hilton New Orleans Riverside ~ July 12-16, 2020

REGISTRATION FORM

GENERAL INFORMATION

Prefix: _____ First Name: _____ MI: _____ Last Name: _____

Badge Name (if different from above): _____

Organization / Company: _____ Title: _____

Street Address: _____ City: _____ State: _____ Postal Code: _____

Country: _____ E-mail: _____

Telephone: _____ ** If outside U.S., please include entire phone number (country code, etc.)

I am attending a NACM conference for the first time.

*Please indicate any physical or dietary needs that require special attention. _____

Emergency Contact Name: _____ Phone: _____

Please supply emergency contact information that can be used **24 hours a day** - for example, do **not** supply a phone number only answered during business hours.

REGISTRATION SELECTION & FEES

MEMBER (CURRENT NACM MEMBER):

- Early Bird:** \$595 (Before May 1, 2020) \$ _____
- Regular:** \$715 (Registering May 2 – June 30, 2020) \$ _____
- Onsite:** \$785 (June 30 - on-site) \$ _____
- Early Career Professional (ECP):** \$595 Before May 31; \$695 June 1 and after \$ _____
(Under 40 or Less Than 10 Years of Experience in Court Administration)

NON-MEMBER (NOT A CURRENT NACM MEMBER):

- Early Bird:** \$755 (Before May 1, 2020) \$ _____
- Regular:** \$855 (Registering May 2 – June 30, 2020) \$ _____
- Onsite:** \$925 (June 30 - on-site) \$ _____

For information on group rates, call Conference Services at (888) 609-4023 or email conferences@ncsc.org.

GUEST REGISTRATION SELECTION & FEES

Admission to the events listed below are included in the registration fee for participants. Guest fees are for individual social events only and do not include admission to educational sessions. ***GUEST MUST HAVE TICKET FOR EACH EVENT TO ATTEND

	Your Guest	Your Guest
Welcome Reception (Sunday, July 12)	<input type="checkbox"/> (\$75)	<input type="checkbox"/> (\$50)
Business Lunch (Monday, July 13)	<input type="checkbox"/> (\$60)	<input type="checkbox"/> (\$60)
Social Event (Tuesday, July 14)	<input type="checkbox"/> (\$75)	

Name of Accompanying Guest _____ Subtotal for Guest \$ _____

In order to guarantee a ticket for your guest at any/all social events you must register and pay the full registration fee for your guest prior to the conference.

REGISTRATION FEE MUST BE PAID IN FULL PRIOR TO CONFERENCE UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE. TOTAL FEES \$ _____

SUBSTITUTION (if applicable)

If you are replacing a confirmed participant, please note that substitutes must complete a registration form which should be submitted by mail or email. Please indicate the name of the person you are replacing Person being replaced: _____

PAYMENT METHOD

- Enclosed is my check for \$ _____ payable to NACM (Federal Tax ID #54-1327921)
- Charge \$ _____ to American Express MasterCard VISA
- Card Number: [Provide Number to Call for Credit Card Info](#)
- Signature (Required) _____

Please Complete and E-mail to: conferences@ncsc.org
National Association for Court Management
CONFERENCE SERVICES
300 Newport Avenue
Williamsburg, VA 23185-4147
(888) 609-4023

CANCELLATION POLICY: CANCELLATIONS AND REFUND REQUESTS MUST BE MADE IN WRITING BY FRIDAY, JUNE 26, 2020. CANCELLATION REQUESTS RECEIVED BY JUNE 26TH WILL BE ISSUED A REFUND LESS A \$100.00 PROCESSING FEE. NO REFUNDS WILL BE GIVEN AFTER JUNE 26, 2020 OR FOR NO SHOWS.

