

NACM Annual Conference

July 12-16, 2020

Show Date: July 15

Hilton Riverside, New Orleans

Exhibits held in Grand Salon

SHOW DETAILS

SIGN UP TO EXHIBIT!

Access the [on-line floorplan](#) and determine your booth choices. Complete the [NACM Exhibitor Contract](#) and send via email to [Stacey Smith](#).

BOOTH FEES

\$4,000 (by June 5, 2020) \$4,300 (after June 5)

ON-SITE SCHEDULE

Tuesday, July 14

Move-in 2:00 pm-5:00 pm

Wednesday, July 15

Move-in Continues 8:00 am-10:00 am

Show Hours 10:00 am-3:30 pm

Lunch in Hall 12:00 pm

Move-out 3:30 pm-5:00 pm

BOOTH FEE INCLUDES:

- 8x10 booth space
- 8' High Back Drape
- 3' High Side Drape
- 7x44 Black & White Company ID Sign
- Wireless Internet
- 4 Exhibit Staff Badges—*allows access to entire conference*
- Electronic Pre- and Post-Show Attendee Lists (e-mail & phone numbers not included)

BOOTH FEE DOES NOT INCLUDE:

- Furnishings (i.e., table, chairs, etc.)
- Power
- Dedicated WiFi
- Any other specialty items

EXHIBIT STAFF REGISTRATION PROCESS

Exhibit staff must register FIRST before receiving hotel link to make reservations.

1. Reference email sent from Stacey Smith with *promo code* to register exhibit staff
2. Not sure of individual's log in/password, **STOP** and e-mail [Stacey Smith](#) for assistance
3. Each individual must log in and register as themselves
4. **DO NOT CHANGE BADGE NAME FIELD to a DIFFERENT PERSON!**
5. Exhibit Staff **DO NOT PAY** registration fee. If fee appears while registering, **STOP**, return to first screen and **ENTER PROMO CODE** (bottom of first page).

[Register Here](#)

HOTEL RESERVATIONS

Exhibit staff must register FIRST before receiving hotel link to make reservations. After registering, a confirmation email will be sent including the link.

CALLS FROM ANY SERVICE PROVIDER

As a reminder – companies that call you indicating they have special hotel rates available for the show are “pirate housing companies” and **DO NOT** represent NACM or the hotel. If you are contacted, we strongly recommend that you **DO NOT** use their services. No legitimate hotel will ever contact you directly asking you to make reservations.

You may also receive calls or emails from companies soliciting the sale of the attendee list. NACM does not sell the attendee list.

Contact [Stacey Smith](#), Exhibit Manager, with any questions (757) 259-1816