



Utah State Courts

Creating the Administrative Infrastructure to Support Civil Justice Reform

NACM Annual Meeting

July 12, 2016

Debra Moore, District Court Administrator

Paraprofessionals



Committee charge

study clerical
operations

anticipate future

make
recommendations
concerning case
management support

Critical recommendations

- advanced skills
- teams
- cross-training



case management
technology
paraprofessionals

Implementation

- ❑ new positions
- ❑ intensive training
- ❑ hire and promote for analytical skills

Outcomes

- Better prepared for future
 - relevant skills for electronic world
- Improved case management
- Enhanced opportunities
- Improved customer service and service to public

“e-Everything”

- ❑ statewide e-filing
- ❑ in all case types
- ❑ online payments
- ❑ e-warrants
- ❑ real-time
- ❑ protective order processing and service tracking
- ❑ judicial workspace

The screenshot displays the 'My Workspace Introduction' page of the Judicial Workspace. The interface includes a 'TABLE OF CONTENTS' sidebar on the left with sections like 'Training Objectives', 'Overview', 'How to Access Workspace', and 'Find Case Info in Workspace'. The main content area shows a 'Welcome: LIBBY WADLEY' header and a 'Hearings - District' section. Below this, there are filters for 'Judge/Commissioner' (TODD M SHAUGHNESSY), 'Court Room', and 'Hearing Date' (2013-02-11). A table of hearings is displayed with columns for Time, Case Name, Case, Hearing Description, Location, AB Docs, AB Notes, Hearing Notes, and Case Notes. The table lists various cases such as 'MAUOLA, CHANTTEL SCHOL' and 'ALLEN, ANDREW W'. The bottom of the screen shows a search bar and a timestamp '03:22 / 25:43 Minutes'.

Administrative focus

- ❑ Partnership with IT
- ❑ Statewide consistency
- ❑ QC
- ❑ Budgetary savings
- ❑ Stakeholder buy-in
- ❑ Training

Discovery reform



Discovery reform



"For 2 minute there I thought he was going to make it."

Tiers

Tier	Amount of Damages	Total Fact Deposition Hours	Rule 33 Interrogatories including all discrete subparts	Rule 34 Requests for Production	Rule 36 Requests for Admission	Days to Complete Standard Fact Discovery
1	\$50,000 or less	3	0	5	5	120
2	More than \$50,000 and less than \$300,000 or non-monetary relief	15	10	10	10	180
3	\$300,000 or more	30	20	20	20	210



Notice of Discovery Due Dates

ALBERTA - SALT LAKE
SALT LAKE COUNTY, STATE OF UTAH

<p>_____ , Plaintiff</p> <p>v.</p> <p>_____ , Defendant</p>	<p>* * * * * * * * *</p>	<p>NOTICE OF REQUIRED DISCOVERY COMPLETION DATES IN ACCORDANCE WITH UTAH RULES OF CIVIL PROCEDURE (URCP RULE 26)</p>
---	--	--

Based on filing of defendant's answer, the following dates must be met in this case:

Answer filed: <Answer file date>

- Plaintiff initial disclosures completed: <Calculated date>
- Defendant's initial disclosures completed: <Calculated date>
- Fact Discovery completed: < Calculated date>
- Expert Discovery completed: < Calculated date>
- Mediation or ADR completed (unless exempt under CJA 4-510.06): < Calculated date>
- Certificate of Readiness for Trial filed: < Calculated date>

In domestic cases, the parties' initial disclosures shall also meet the requirements of URCP 26.1.

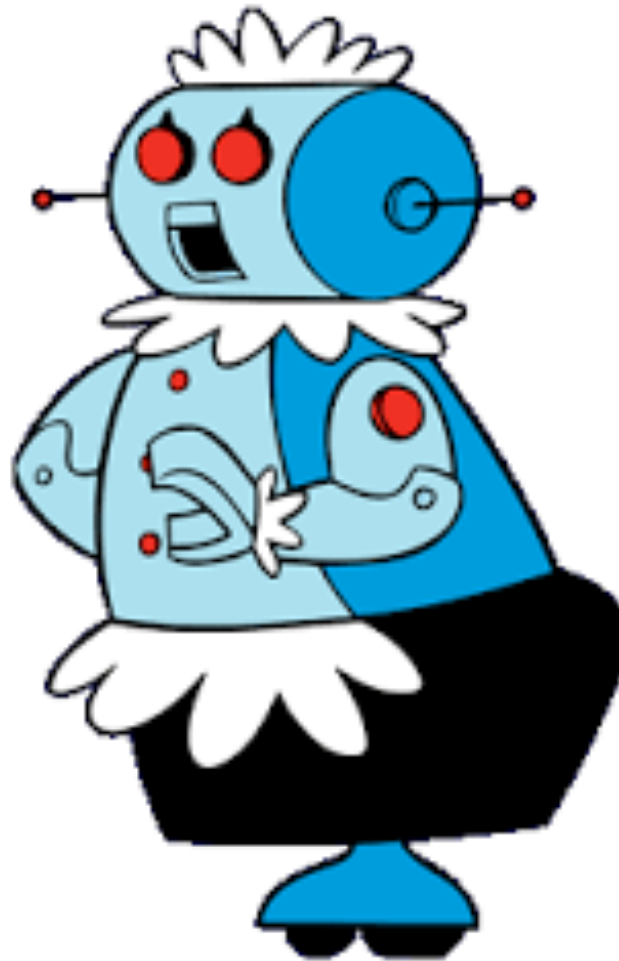
Any deviations from these dates must be approved by the Court. The parties shall promptly notify the Court of any settlements or stipulations. Stipulations for extraordinary discovery under URCP 26(c)(6)(A), including those that extend the above dates, shall be submitted on a fully completed court-approved form, available at <http://www.utcourts.gov>.

Date: _____
Clerk of Court

Case management



Future





Lessons learned

- ❑ **Over**-communicate
- ❑ Explain why
- ❑ Barge in when not invited
- ❑ Find allies